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| **Job applying for:** |  |
| **Where did you see this role advertised?** |  |

# Personal Details

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| **Surname:** | **Forenames:** |
| **Address:**  **Email:** | **Contact Phone Number:**  **Daytime:**  **Evening:**  **Mobile:** |

# Referees

Please give the names of two people who have agreed to give you a reference. *At least one referee should be familiar with your most recent employment*.

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| **Name:**  **Position:**  **Contact Phone Number:**  **Contact Email:**  **In what context do you know this referee?** | **Name:**  **Position:**  **Contact Phone Number:**  **Contact Email:**  **In what context do you know this referee?** |

# Details of Present or Most Recent Employment

|  |  |
| --- | --- |
| **Employer’s name and address:**  **Dates:**  **From**  **To:** | **Job title:**  **Salary:** |
| **Duties/Achievements:** | |

# 4. Employment History

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| **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements**    **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements**  **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements**  **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements** |
| **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements**  **­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name & address of previous employer:**  **Job title:**  **From:** **To:**  **Duties/achievements** |

# Education and Training

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| --- | --- | --- |
| **Institution:** | **From:**  **To:** | **Qualifications Obtained:** |
|  |  |  |
| **Details of any training courses undertaken or membership of any professional bodies:** | | |

# 6. Other relevant experience and interests (e.g.voluntary work, other skills etc.)

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# 7. Supporting Statement

Please study the job description and person specification carefully and in not more than 800 words

1. Summarise the skills, knowledge and experience that you would bring to this post. You MUST address each point in the person specification and show how your personal or professional experience meets the requirements of this post
2. Give your ideas on how to take this post forwards
3. Indicate why you want this post and what it offers you professionally and personally.

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Please forward your completed application form to [jobs@treesforcities.org](mailto:jobs@treesforcities.org) with the job advertised as the subject heading.

IF YOU ARE INVITED TO INTERVIEW PLEASE PRINT OUT YOUR APPLICATION AND SIGN THE DECLARATION BELOW

I confirm that that all information given in this application is correct to the best of my knowledge.

Signed: Date: Date: